

Date: 9/13/2024

Attendees: Erick Pelaez Puig, Jeslyn Chacko, Elnaz Toreihi, Valeria Giraldo

Start time: 5:00 p.m

End time: 6:00 p.m

Erick Pelaez Puig:

- What have you done since the last scrum meeting?
 1. Met up with our mentor to discuss the past week.
 2. Discussed what to do for the next sprint.
- What is planned to be done until the next scrum meeting?
 1. Begin going through the papers/articles that were given to us
 2. Start research on the new topics that we went over, specifically fairness in LLMs.
- What are the hurdles?
 1. Time management.

Jeslyn Chacko:

- What have you done since the last scrum meeting?
 1. Since the last meeting, we have met with our mentor to share what we have completed for the week.
 2. We have also completed the report and shared it with the professor.
- What is planned to be done until the next scrum meeting?
 1. For the next meeting, we are to read the new paper that was given to us.
 2. We are also to research more on our own to find the answer to the question: "What is the definition of fairness in large language models?"
- What are the hurdles?
 1. One of the hurdles is having the time to meet and discuss with busy schedules.

Elnaz Toreihi:

- What have you done since the last scrum meeting?
 1. Our team met with our mentor for the project to review the report we made, talk about what we learned from the LLM paper, and next steps in the project.
- What is planned to be done until the next scrum meeting?
 3. Our team plans to continue the research phase by reading more LLM papers sent by the mentor and try to understand the question of "what is the definition of fairness in large language models?"
- What are the hurdles?
 2. time management

Valeria Giraldo :

- What have you done since the last scrum meeting?
 1. we discussed the LLM report and the research focus moving forward. I've also started diving deeper into how fairness is approached in LLMs to prepare for the next steps in our project.

- What is planned to be done until the next scrum meeting?
 1. I will continue reading the additional LLM papers provided by our mentor, with a specific focus on understanding fairness in large language models. I'll also work on organizing my time more efficiently to stay on track with the research.
- What are the hurdles?
 1. Time management remains the biggest challenge. I'm working on balancing research and other tasks effectively.

